



Asphalt Plant Operations

Best Practices for Safe Work/Limiting Potential Exposures to COVID-19

- All employee interactions, supervision, tool box talks, etc. should be conducted outside while maintaining 6 foot distance between employees to the extent possible
- In person meeting/interactions should be limited to 10 people or less and should be kept to the minimum possible timeframe (while 10 is consistent with CDC, smaller groups are preferable)
- Keep doors open to the extent possible to limit touching of door knobs and to increase ventilation
- Use appropriate rubber gloves when handling tickets, other necessary paperwork
- Stagger work hours, reporting times, and lunch breaks- do not congregate during breaks
- Do not share food, water, utensils, etc.
- Keep equipment clean, wiping down interiors during pre-shift and post shift inspections.
- Limit number of operators per equipment (including on road vehicles).
- Keep a stocked supply of hand sanitizer, cleaning product, gloves and soap.
- Wash Hands more thoroughly and more frequently
- Avoid person to person contact, No personal contact/ No Hand Shakes
- Cover your mouth with your elbow when sneezing or coughing
- Implement enhanced housekeeping. i.e. use anti-bacterial wipes frequently on common surfaces, door handles, stair railings, tools, steering wheels, etc.
- If meetings outside are not feasible, use larger than necessary rooms for meetings to allow an empty chair between each attendee
- Limit access and number of people in jobsite trailers and other indoor locations
- Keep yourself healthy- get adequate sleep, hydrate, eat a well-balanced diet, exercise, etc.
- If you do not feel well, specifically if you have fever, cough or shortness of breath, do not come to work and consult a medical professional via telephone.
- Communicate to Employees CDC Guidelines and Human Resource Policies

This summary of best practices has been developed from various sources to assist association members in managing their plant operations to continue safely supplying essential New Jersey transportation infrastructure. This summary is intended to be used as a resource only, and not to be relied upon as legal or official guidance. Individual companies are encouraged to consult with legal, safety, insurance, labor, and HR professionals to determine the appropriate practices for their respective operations.